

BUCKEYE HORSE PARK HOUSE **RESERVATIONS AND RULES FOR USE**

The Association reserves the right to interpret, amend, and or add to the rules stated herein. Individuals or groups violating these general or specific rules will forfeit all privileges.

RESERVATIONS REQUIRED: Reservations for the use of the house for business meetings etc. are subject to the approval of the Scheduling Chairperson. **Reservations are required and must be in writing or e-mailed and submitted within two (2) weeks of any verbal commitment.** It must show the name and address of the person in charge and the date and hours of the activity. The use of the house is limited to the purpose and duration indicated on the application form and such space must be evacuated promptly. Anyone using the house must clean up the area used. Use of the house is restricted to non-profit charitable organizations and they promise to use the house for charitable, educational or other public purposes.

CHARGES: The Horse Park Association **does not** charge a fee for approved organizations to use the house for business meetings. We do **require** that you fill out and sign a reservation form. The Horse Park Association is pleased to offer groups the use of these facilities at no charge but we expect you to help us keep the house and grounds clean and free of litter. Any damage to the buildings, equipment, appliances, or grounds will be charged to the group. Clean up must be completed at the end of the meeting and all trash taken to the outdoor trash can or dumpster. Please remove all food items you brought to the meeting etc.

LIABILITY: The group making the reservation agrees to protect, indemnify and hold harmless The Horse Park Association and Mill Creek Park District from all loss, cost and expenses by reason of injury or damage to any person and/or property, on or about The Park which damage or injury results from the careless or improper conduct on the part of those making the reservation its agents or employees.

The invalidity or unenforceability of any provision of this agreement shall not affect the validity or enforceability of the remainder of the agreement, which shall remain in full force and effect. This agreement shall be governed by and construed according to the laws of the State of Ohio. The parties hereby consent to the personal jurisdiction of the Common Pleas Court of Mahoning County, Ohio.

PROHIBITED:

1. Use of copy machine
2. Adjusting the heat
3. Leaving unused food items
4. Use of items from the refrigerator or cupboards such as paper products

BEFORE YOU LEAVE:

1. vacuum the living room and sweep the floors
2. be sure toilet is not running
3. remove all food and beverages and wash dishes and silver that you used and put away.
4. empty trash and haul to outdoor trash can or dumpster
5. wipe off counters and tables
6. replace furniture if you moved it
7. close any doors or windows you opened and turn off lights and lock doors